

BUSINESS ACCOUNT DOCUMENTATION REQUIREMENTS

(Original Documents Must Be Provided)

Corporations

- Filing Receipt
- Certificate of Incorporation
- Certificate of Assumed Name (If Applicable)
- Proof of Tax ID Number
- 501C3 (If Not For Profit)
- Bethpage Corporate Resolutions Form
- Bethpage Business Account Signature Card
- Driver's License for all Business Signers

LLC/PLLC

- Filing Receipt
- Articles of Organization
- Certificate of Assumed Name (If Applicable)
- Proof of Tax ID Number
- Bethpage LLC Resolutions Form
- Operating Agreement (If Applicable)
- Bethpage Business Account Signature Card
- Driver's License for all Business Signers

LP/LLP

- Filing Receipt
- Certificate of Limited Partnership (LP) or Limited Liability Partnership (LLP)
- Limited Partnership (LP) or Limited Liability Partnership (LLP) Agreement (If Applicable)
- Certificate of Assumed Name (If Applicable)
- Proof of Tax ID Number
- Bethpage Partnership Resolutions Form
- Bethpage Business Account Signature Card
- Driver's License for all Business Signers

General Partnership

- Business Certificate for Partners
- Proof of Tax ID Number
- Partnership Agreement
- Bethpage Partnership Resolutions Form
- Bethpage Business Account Signature Card
- Driver's License for all Business Signers

Sole Proprietorship

- Business Certificate
- Social Security Number or Proof of Tax ID Number
- Bethpage Sole Proprietorship Resolutions Form
- Bethpage Business Account Signature Card
- Driver's License for Business Signer

Unincorporated Association or Organization

- Social Security Number or Proof of Tax ID Number
- Bethpage Business Account Signature Card
- Bethpage Unincorporated Association or Organization Resolutions Form
- Driver's License for all Business Signers